

**DRAFT MINUTES TO BE FORMALLY AGREED AT THE NEXT MEETING OF THE COMMITTEE**



**Minutes of meeting**

**LOCAL COMMITTEE (WAVERLEY)**

**Date:** FRIDAY 24 FEBRUARY 2012

**Time:** 2.00PM

**Place:** GODALMING BAPTIST CHURCH, GODALMING

**Members present:**

**Surrey County Council**

Mrs P Frost (Farnham Central) (Chairman)  
Mr S Renshaw (Haslemere) (Vice-Chairman)  
Mr S Cosser (Godalming North)  
Mr D Harmer (Waverley Western Villages)  
Ms D Le Gal (Farnham North)  
Mr P Martin (Godalming South, Milford and Witley)  
Mr D Munro (Farnham South)  
Mr A Young (Cranleigh and Ewhurst)

**Waverley Borough Council**

Mr B Adams (Frensham, Dockenfield and Tilford)  
Mr B Ellis (Cranleigh West)  
Mr T Gordon-Smith (Godalming Charterhouse)  
Ms L Graffham (Milford)  
Mr D Leigh (Milford)  
Mr B Morgan (Elstead and Thursley)  
Mr S Thornton (Godalming Central and Ockford)  
Mr B Vorley (Cranleigh East)

**All references to Items refer to the Agenda for the meeting.**

**01/12 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS (Item 1)**

Apologies were received from Dr A Povey, Mr R Knowles, Mrs C Cockburn and Mr J Ward. Ms L Graffham and Mr T Gordon-Smith were present as substitutes.

**02/12 MINUTES OF THE LAST MEETING: 16 December 2011 (Item 2)**

The minutes were agreed to be a correct record of the meeting and signed by the Chairman.

**03/12 DECLARATIONS OF INTEREST (Item 3)**

The following declarations of personal interest were made:

- Item 8: Mr S Cosser (on the grounds that he is a governor of Broadwater School, Godalming, and that, as current Mayor of Godalming, he has nominated the Community Street Team as his mayoral charity)  
Mr D Munro (on the grounds that he is a governor of the Abbey School, Farnham)  
Ms D Le Gal (on the grounds that she is a trustee and director of 40 Degreez, Farnham)
- Item 10 Mr B Ellis (in relation to Annex 1 on the grounds that he is a member and the chairman of Cranleigh Parish Council)

**04/12 PETITIONS (Item 4)**

A petition was presented by Ms Julianne Evans on behalf of residents of Haslemere who wish to object to the parking orders published in the Haslemere Herald on 13 January 2012. The reasons cited for this objection are: "they do not adequately address the parking issues in the town, particularly the large and growing problem of commuter parking; they will be disastrous for local businesses; the proposals for residents in many cases are unworkable; they will impact heavily on those living in modest houses with little or no parking and low-income workers".

Ms Evans also reflected the concerns of the signatories that the consultation process had been flawed and their understanding that the exercise had been conceived as a means of raising money to cover the deficit in enforcement costs. They felt that inadequate evidence had been provided, that improved enforcement of parking restrictions had been given insufficient consideration and that proposed measures to encourage "churn" in the retail areas were unnecessary.

The Chairman thanked the petitioners and explained that a response would be included in the agenda for the meeting of the Committee on 16 March 2012.

**05/12 FORMAL PUBLIC QUESTIONS (Item 5)**

The responses to public questions received are set out at **Annex 1**.

06/12 **MEMBERS' QUESTIONS (Item 6)**

There were no members' questions.

07/12 **IMPLICATIONS Of THE LOCALISM ACT 2011 (Item 7)**

The Committee welcomed the recently enacted legislation to remove the threat of challenge to elected members who may have previously expressed a view on a matter before the Committee, provided that they approach a formal decision with an open mind.

**Resolved to** note the legal guidance contained in Annex 1 of the report.

**Reason for decision:**

To ensure that decision-making is compliant with current legislation.

***EXECUTIVE FUNCTIONS***

08/12 **LOCAL PREVENTION FRAMEWORK (Item 8)**

Mr D Munro, on behalf of the Youth Services Task Group, reported that Catch 22 had emerged from a rigorous short-listing and interview process and endorsed officers' recommendation to the Committee. The Group had noted that Catch 22 is a national organisation with a local reach and concluded that the challenges of working in Waverley – along with the opportunity to engage productively with existing local groups who are successfully engaging with the relevant young people -- were well-understood. It was felt that the organisation's links with employers would be especially relevant to the expressed needs of young people at risk of being unemployed or not in training or education.

It was explained that the contract would be for an initial period of one year, but that it could be rolled forward for a further two years on an annual basis.

The Committee noted the quality of the Task Group's work and the recommendation contained in the report. The Chairman expressed a wish that the Task Group should continue in existence and her additional proposal that it maintain an oversight of the contract on behalf of the Committee was agreed ( (ii) below).

**Resolved:**

- (i) To approve County Council officers' recommendation to award a contract for a twelve-month period to the following provider: Catch 22.
- (ii) To request that the Waverley Youth Services Task group be asked to monitor the progress of the contract on behalf of the Committee and to report back at appropriate intervals.

**Reason for decision:**

The recommendations will support the Council's priority to achieve "zero NEET" that is for 100% of young people aged 16 to 19 to be in education, training or employment.

**09/12 YOUTH SMALL GRANTS (Item 9)**

The Chairman agreed to withdraw this item and requested that the report be reshaped to ensure that the Committee's wishes are fully reflected; the matter will be considered at the meeting to be held on 16 March 2012.

**10/12 LOCAL COMMITTEE BUDGETS 2011-2012 (Item 10)**

The Committee noted that its meeting on 16 March 2012 would offer the final opportunity to approve applications in excess of £1000. The Committee was keen to ensure that none of its budget should remain uncommitted and therefore lost at the end of the financial year. Any County Councillors who felt that they would have difficulty in fully committing their allocation were invited to notify the Community Partnerships Team by 2 March 2012 to allow time for an alternative use to be identified.

**Resolved to:**

- (i) Approve the two applications for expenditure annexed to the report
- (ii) Note the actions carried out under delegated authority since the last meeting.

**Reason for decision:**

The Committee is required to agree arrangements for the allocation of its budgets.

**11/12 COMMUNITY IMPROVEMENTS FUND (Item 11)**

**Resolved to** note the application arrangements for the Community Improvements Fund and publicise these as appropriate.

**Reason for decision:**

The decision will ensure maximum awareness of the opportunities offered by the fund.

**12/12 LOCAL COMMITTEE FORWARD PROGRAMME (Item 12)**

Members requested an update on the Bus Review at the appropriate time.

**Resolved to** note the proposed contents of the Forward Programme.

**Reason for decision:**

To enable the Committee to plan its programme of reports.

**The meeting closed at 2.45 pm**

..... **(Chairman)**

**Contact:**

David North      (Community Partnership and Committee Officer)  
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## **ANNEX 1: FORMAL PUBLIC QUESTIONS**

### **1. From Ms Irene Ross (Chair of Governors: St Mary's School, Frensham)**

Our school, St Mary's C of E (Aided) Infants, Frensham is situated very close to the busy A287 main road. However, the 'wig wag' lights warning motorists of the presence of the school are inoperative and have been for at least two years, despite numerous complaints about this. This causes us serious concern.

There are limited places to park outside the school and therefore many parents have to park along the A287 at the beginning and end of the school day and cross with their children. However, there is no established crossing point and we are very close to a sharp bend, at the other side of which the speed limit is 60mph. In recent years there have been numerous road incidents, with the bus shelter next to the school being destroyed and various road bollards struck and replaced. The traffic situation has now improved slightly since the revised road layout at the end of Bacon Lane, but there is still a fear that it may be one of our pupils or parents next.

Therefore we are writing to ask: When will the "wig wag" warning lights outside our school be repaired ?

#### **Committee response**

This financial year an initial budget of £10,000 was set aside for annual reprogramming and repairs to flashing school "wig wag" signs. Following investigation of which wig wags were working at 152 sites across the county it was found that repairs/replacements are needed at 123 sites (each site usually has two signs). Consequently it became clear that it will not be possible to repair all the sites with the time and money available in the current financial year. Instead, repairs have been undertaken at sites with the greatest need starting with locations that have an active school crossing patrol. The site at St Mary's School does not have an active school crossing patrol and so it has not been possible to include this site in the priority list for repair/replacement this financial year. It is intended that the County Council's policy on wig wags will be reviewed in the coming weeks to determine under what circumstances wig wags should be provided and maintained and what annual budget would be required to do this in future years. As soon as the new policy is agreed we will be able to advise as to which sites will be repaired and maintained during the next financial year.

### **2. From Mr Paul Bance (Farncombe)**

Why has money been spent on marking out parking bays in Farncombe without any restriction on the length of time for which people (e.g. commuters) may park ?

#### **Committee response**

Parking bays have been marked in certain parts of Farncombe for a number of years. The possible provision of residents' parking bays as part of a Controlled Parking Zone has been considered recently, and the matter is due to be discussed at the meeting of the Local Committee on 16 March 2012.

No additional expenditure has been incurred at this stage. The County Councillor for Godalming North and officers would be happy to discuss any specific concerns outside of the meeting.

## **ANNEX 2**

### **INFORMAL PUBLIC QUESTION TIME**

The meeting was preceded by an informal public question time. The matters raised are summarised below. This summary does not form part of the formal minutes of the meeting.

#### **1. From Mr G Hodgson (Godalming)**

- Mr Hodgson expressed the appreciation of residents of South Hill for the County Council's efforts in treating the road in the recent snow and ice. He went on to ask whether the Committee would support the requested extension of the programme of surface-dressing to the South Hill-Brighton Road town path.

In response the Chairman indicated that the programme of projects for 2012-2013 had not yet been finalised and that the relevant Task Group would consider the request.

- Mr Hodgson asked when the four street lamps sited on the path in question would be converted under the County Council's upgrade programme.

Mr S Cosser replied that he had pursued the matter and would copy Mr Hodgson into the reply.

#### **2. Mr David Court (Farncombe)**

Mr Court referred to the swimming pool building at Broadwater Park and asked whether measures could be taken to reduce the glare produced by the sun's reflection from the roof.

As this was a matter for Waverley Borough Council, the Chairman undertook to refer the matter to the appropriate officer and request a response.

#### **3. Mr Paul Charlton (Frith Hill Residents' Association, Godalming)**

Mr Charlton referred to the Deanery Road/Frith Hill junction and expressed the concerns of residents that the current parking restrictions in the vicinity are forcing vehicles to be parked in locations which restrict access and visibility for drivers approaching the junction. Mr Charlton asked why the views of residents had not been taken into account in extending the parking restrictions and when a reply would be received to his letter to the Area Team Manager requesting a mini-roundabout.

Mr S Cosser noted that the Residents' Association had worked on a possible solution and undertook to pursue the matter of the extended double yellow lines with the Parking Team. The Chairman will ensure that Mr Hilder replies to the residents' letter relating to the requested mini-roundabout.